

ANNEXURE-I

GFR 19-A (SEE RULE 212(1))

FORM OF UTILISATION CERTIFICATE

SI No	Letter No. & Date	Amount (In lakh)
1		
2		
3		
4		
	Total	

Certified that out of ----- lakh of Grant-in-aid sanctioned during years ----- in favour of **the** -----, **Assam** under this Ministry/Department letter No given in the above and **Rs.** ----- on account of unspent balance of the previous year, a sum of Rs.----- has been utilized for the purpose of ----- and that the balance of Rs. ----- remaining un-utilized at the end of the year have been surrendered to Government (Vide No-----NIL----- dated-----NIL-----) /will adjust towards the grants-in-aid payable during next year-----.

2. Certified that I have satisfied myself that the conditions on which the **grants-in-aid** was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of Checks exercised:-

1. Acquaintance Roll
2. Field Verification
3. Pectoral Evidence
4. Accounts & Bill

Signature -----

Designation-----

Date-----

Concerned Department